



ST. WILFRED'S COLLEGE OF ARTS, COMMERCE & SCIENCE

(Affiliated to Mumbai University)

Opp. Ayush Resort, Near Shedung Toll Plaza, Old Mumbai-Pune Highway, Panvel, Navi Mumbai-410206
Ph. No. +91-8655678500, 9699625148 • College Code 1033 • E-mail: stwilfred.acs@gmail.com • website : www.stwilfreds.org

“Creative Writing Course” 2023-24

November 10, 2023 to December 30, 2023

Conducted by- Department of Humanities

Faculty Name- Ms. Anjali Patil



St. Wilfred's College of Arts, Commerce & Science



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Value Added Course Specialization Training Course Index

Sr.No	Particulars
1	Notice
2	Circular
3	Agenda & Minutes of Meeting
4	Notice For Value Added Courses
5	Circular For Value Added Course
6	Expected Outcome
7	Course Outcome
8	Syllabus and Assessments
9	Time Table/Schedule & Lesson Plan of the Classes
10	Application Form
11	List of students Enrolled
12	Sample Certificate
13	Attendance
14	Report on Value Added Course



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Ref. No.

Date: 03/11/2023

NOTICE

It is to inform all the members of Program Academic Advisory Cell (PAAC) that there will be a meeting on 03/11/2023 at 12.00 PM in Seminar Room to discuss about the various academic activities for the upcoming session. All concerned are requested to attend the meeting on time and be prepared to contribute to the discussion.


Principal

CC :-

1. All members of IQAC




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Anisella
Principal

CC :-

1. All members of IQAC



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Minutes of Meeting

Date: 04/11/2023

Time: 12:00 PM

Place: Seminar Room

Attendees:

S.No.	Name	Designation	Signature
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Agenda:

1. To organize Alumni, meet and farewell for the final year students.
2. To conduct student exit survey.
3. To discuss important questions for Mumbai University examination.
4. Soft skills training for placement and internship.
5. Analysis of slow learner and their mentoring.
6. To discuss about the conduction of Mumbai University practical examination.
7. Submission of dissertation and projects by students.
8. To organize seminars by final year students.
9. To conduct remedial classes for weak learners on difficult topics on Saturdays.
10. To organize science exhibition, Panache, departmental quizzes, Industrial trips, surveys etc.
11. To organize Value added courses for Semester 2nd Students

Minutes:

The meeting was called to order by Principal at 12.PM in Seminar Room. The attendees were welcomed, and the agenda for the meeting was presented.

1. **To organize Alumni, meet and farewell for the final year students:** The Principal proposed organizing an Alumni meet to facilitate interactions between current students and successful graduates. The event will serve as an opportunity for networking, mentorship, and sharing experiences. Additionally, a farewell program will be arranged



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to bid farewell to the final year students and celebrate their achievements. The specific dates and details of these events will be decided in consultation with the concerned faculty members and student representatives.

- To conduct student exit survey:** The Principal suggested conducting a student exit survey to gather feedback from graduating students. The survey will focus on their overall college experience, including academic programs, infrastructure, faculty support, extracurricular activities, and placement opportunities. The feedback received will help in assessing the college's strengths and areas for improvement.
- To discuss important questions for Mumbai University examination:** The Principal highlighted the need to discuss and finalize the important questions for the upcoming University examination. Faculty members were encouraged to collaborate and share their expertise in determining the key topics and questions that students should focus on during their exam preparation. This will ensure that students are well-prepared for the examination.
- Soft skills training for placement and internship:** To enhance students' employability and prepare them for the professional world, the Principal proposed conducting soft skills Training programs. These programs will focus on improving students' communication skills, teamwork abilities, time management, and overall personality development.
- The Training will specifically target placement and internship opportunities, equipping students with the necessary skills to succeed in their future careers.
- Analysis of slow learners and their mentoring:** The Principal emphasized the importance of identifying and addressing the needs of slow learners. It was suggested to analyze the performance and progress of such students and provide them with personalized mentoring and support. Faculty members were requested to closely monitor the academic progress of slow learners and implement strategies to help them overcome their challenges.
- To discuss the conduction of Mumbai University practical examination:** The Principal proposed a discussion on the conduction of practical examinations. The logistics, evaluation criteria, and assessment procedures for the practical exams will be determined and communicated to the faculty members. It was emphasized that the practical examinations should provide a fair and comprehensive assessment of students' practical knowledge and skills.
- Submission of dissertations and projects by students:** The Principal reminded the faculty members about the submission deadline for dissertations and projects by the students. Clear instructions and guidelines regarding the format, content, and submission process should be provided to the students to ensure a smooth submission process.



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9. **To organize seminars by final year students:** To showcase the research and academic achievements of the final year students, the Principal suggested organizing seminars where they can present their findings and share their knowledge with the college community. This will provide a platform for intellectual exchange and foster a culture of academic engagement.
10. **To conduct remedial classes for weak learners on difficult topics on Saturdays:** The Principal recommended organizing remedial classes on Saturdays to provide additional support to weak learners. These classes will focus on addressing difficult topics and concepts, helping students overcome their challenges and improve their understanding. Faculty members were encouraged to volunteer and contribute to these remedial classes.
11. **To organize science exhibition, Panache, departmental quizzes, industrial trips, surveys, etc.:** The Principal proposed organizing various extracurricular activities and events, such as science exhibitions, cultural events like Panache, departmental quizzes, industrial trips, and surveys. These activities will provide students with opportunities for practical learning, creative expression, and holistic development.
12. **To organize Value added courses for Semester 2nd Students**
The Principal elaborated on the importance of providing value-added courses to enhance the academic experience and skill set of students. Various suggestions were put forth regarding the types of value-added courses that could be beneficial for Semester 2nd students. Suggestions included courses related to communication skills, coding, financial literacy, and career development.

Action Items:

1. The Principal will coordinate with faculty members and student representatives to finalize the dates and details of the Alumni meet and farewell program.
2. Faculty members will develop and conduct the student exit survey, ensuring comprehensive feedback is collected.
3. Faculty members will collaborate to finalize important questions for the upcoming MUMBAI UNIVERSITY examination.
4. The administration will organize soft skills training programs, focusing on placement and internship opportunities.
5. Faculty members will identify slow learners, provide personalized mentoring, and monitor their progress.
6. Faculty members will discuss and plan the conduction of university practical examinations, ensuring fairness and thorough assessment.
7. The administration will remind students about the submission deadline for dissertations and projects, providing clear guidelines.
8. The administration will facilitate the organization of seminars by final year students, allowing them to showcase their research and knowledge.
9. Faculty members will schedule remedial classes for weak learners on Saturdays, focusing on difficult topics.



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10. The administration will coordinate the organization of science exhibitions, Panache, departmental quizzes, industrial trips, surveys, and other extracurricular activities.
11. The Academic Committee will compile a list of potential value-added courses based on the suggestions provided during the meeting.

These action items will be followed up on in subsequent meetings to track progress and ensure the successful implementation of the proposed agendas.

Closing:

Principal expressed gratitude to the staff members for their active participation and valuable input during the meeting. It was emphasized that their collaboration and dedication are essential in implementing the discussed agendas successfully. The staff members were encouraged to further develop and refine these proposals and work collectively towards the holistic development of the students.

The meeting concluded at 02.00 PM. The next meeting will be scheduled and communicated to the committee members accordingly.

Anuska
Principal

CC :-

1. All members of IQAC



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Date-06/11/2023

Notice

We are pleased to inform all the students that the Value Added Course (VAC)-
Creative Writing Course classes will commence from **10 November, 2023**. This course is designed to provide additional skills and knowledge beyond the regular curriculum, enhancing your learning experience and improving your career prospects.

Details of the VAC Classes:

Start Date: 2 September, 2023

Timings: 3:00 PM to 4:00 PM (Monday to Saturday)

Faculty Coordinator- Ms. Anjali Patil

CC-
IQAC Head
HOD of all departments

Anjali Patil
Principal



Principal
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Date-06/11/2023

Circular

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Details of the VAC Classes:

Start Date: 10 November, 2023

Timings: 3:00 PM to 4:00 PM (Monday to Saturday)

Faculty Coordinator- Ms. Anjali Patil

CC-
IQAC Head
HOD of all departments

Anjali
Principal



Anjali
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Value Added Course: Creative Writing Course Program

Expected Outcomes

On completion of the Value Added Course on Creative Writing, students will be able to:

1. **Craft Compelling Narratives:** Students will have the skills to create engaging and well-structured stories, utilizing various narrative techniques to captivate readers.
2. **Develop Unique Writing Voices:** Participants will discover and refine their unique writing style and voice, allowing for more authentic and distinctive storytelling.
3. **Enhance Writing Techniques:** Students will be proficient in a range of creative writing techniques, including character development, plot structuring, dialogue creation, and descriptive writing.
4. **Understand Different Genres:** Learners will gain an understanding of various literary genres and styles, enabling them to write across multiple genres such as fiction, poetry, drama, and creative non-fiction.
5. **Utilize Literary Devices:** The course will equip students with the ability to effectively use literary devices such as metaphors, similes, symbolism, and irony to enrich their writing.
6. **Edit and Revise Work:** Students will develop strong self-editing and revision skills, allowing them to critically assess and improve their writing for clarity, coherence, and impact.
7. **Generate Original Ideas:** Learners will be able to brainstorm and generate original ideas, overcoming writer's block and fostering creativity through various brainstorming techniques and writing prompts.
8. **Engage in Constructive Critique:** Participants will learn to give and receive constructive feedback, fostering a collaborative environment that enhances their writing through peer review.
9. **Understand the Publishing Process:** Students will gain insights into the publishing industry, including how to prepare manuscripts for submission and navigate the path to publication.
10. **Build a Writing Portfolio:** By the end of the course, students will have compiled a portfolio of their creative work, showcasing their progress and achievements as writers.
11. **Enhance Emotional Expression:** Creative writing will enable students to articulate and express their emotions, thoughts, and experiences more effectively, contributing to personal growth and self-awareness.
12. **Appreciate Literature:** Through reading and analyzing various literary works, students will develop a deeper appreciation for literature and its various forms and functions.



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Value Added Course: Creative Writing Course Program COURSE OUTCOME

Subject	Creative Writing Course
CO1	The course should foster critical thinking skills, enabling students to analyze and evaluate different forms of writing, as well as their own work and that of their peers.
CO2	Through practice and feedback, students should gain confidence in their writing abilities and feel empowered to continue writing beyond the course.
CO3	The course may encourage students to explore diverse perspectives and themes, fostering an appreciation for the role of literature in reflecting and shaping society.



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Value Added Course Creative Writing Course

(November 10 ,2023 to 2 January 2,2024)

Syllabus

Topic	Week Days
Overview of course objectives and expectations Understanding the creative process Exploring different genres: fiction, poetry, creative nonfiction Basics of character, plot, setting, and theme	Monday-Saturday
Elements of fiction: character development, plot structure, dialogue Writing exercises focusing on character creation and plot development Analysis of short stories and novels Peer feedback workshop on fiction writing	Monday-Saturday
Elements of poetry: form, meter, rhyme, imagery, and symbolism Writing exercises focusing on poetic techniques Analysis of poems from different styles and periods Peer feedback workshop on poetry writing	Monday-Saturday
Elements of creative nonfiction: personal narrative, memoir, essay Writing exercises focusing on storytelling and reflection Analysis of essays and memoirs Peer feedback workshop on creative nonfiction writing	Monday-Saturday
Techniques for revising and editing creative work Strategies for submitting work for publication Discussion on the publishing industry and avenues for writers Compilation of final portfolio showcasing revised creative writing pieces	Monday-Saturday



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Syllabus: Creative Writing Course

Unit 1: Introduction to Creative Writing

- Overview of course objectives and expectations
- Understanding the creative process
- Exploring different genres: fiction, poetry, creative nonfiction
- Basics of character, plot, setting, and theme

Unit 2: Fiction Writing

- Elements of fiction: character development, plot structure, dialogue
- Writing exercises focusing on character creation and plot development
- Analysis of short stories and novels
- Peer feedback workshop on fiction writing

Unit 3: Poetry Writing

- Elements of poetry: form, meter, rhyme, imagery, and symbolism
- Writing exercises focusing on poetic techniques
- Analysis of poems from different styles and periods
- Peer feedback workshop on poetry writing

Unit 4: Creative Nonfiction Writing

- Elements of creative nonfiction: personal narrative, memoir, essay
- Writing exercises focusing on storytelling and reflection
- Analysis of essays and memoirs
- Peer feedback workshop on creative nonfiction writing

Unit 5: Revision and Publishing

- Techniques for revising and editing creative work
- Strategies for submitting work for publication
- Discussion on the publishing industry and avenues for writers
- Compilation of final portfolio showcasing revised creative writing pieces



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Time Table Creative Writing Course

W.e.f.: 10/11/2023

Days	Subject	Time
Monday	Creative Writing Course	03:00-04:00PM
Tuesday	Creative Writing Course	03:00-04:00PM
Wednesday	Creative Writing Course	03:00-04:00PM
Thursday	Creative Writing Course	03:00-04:00PM
Friday	Creative Writing Course	03:00-04:00PM
Saturday	Creative Writing Course	03:00-04:00PM

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Copy to:

- Vice Principal/HOD's of all Departments
- IQAC Head



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Lesson Plan Creative Writing Course

Unit	Topic	Weekdays	Allotment
Unit-I	Overview of course objectives and expectations Understanding the creative process	Monday-Saturday	03:00-04:00PM
Unit-I	Exploring different genres: fiction, poetry, creative nonfiction Basics of character, plot, setting, and theme	Monday-Saturday	03:00-04:00PM
Unit-II	Elements of fiction: character development, plot structure, dialogue Writing exercises focusing on character creation and plot development	Monday-Saturday	03:00-04:00PM
Unit-II	Analysis of short stories and novels Peer feedback workshop on fiction writing	Monday-Saturday	03:00-04:00PM
Unit-III	Elements of poetry: form, meter, rhyme, imagery, and symbolism Writing exercises focusing on poetic techniques	Monday-Saturday	03:00-04:00PM
Unit-III	Analysis of poems from different styles and periods Peer feedback workshop on poetry writing	Monday-Saturday	03:00-04:00PM
Unit-IV	Elements of creative nonfiction: personal narrative, memoir, essay Writing exercises focusing on storytelling and reflection	Monday-Saturday	03:00-04:00PM
Unit-IV	Analysis of essays and memoirs Peer feedback workshop on creative nonfiction writing	Monday-Saturday	03:00-04:00PM
Unit-V	Techniques for revising and editing creative work Strategies for submitting work for publication	Monday-Saturday	03:00-04:00PM
Unit-V	Discussion on the publishing industry and avenues for writers Compilation of final portfolio showcasing revised creative writing pieces	Monday-Saturday	03:00-04:00PM



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APPLICATION FORM

Add On Course-"Creative Writing Course "

Student's Name :

Father's Name :

Class :

Percentage of Marks obtained in Last Qualifying Examination:

Date of Admission in this Institution:

Phone No. :

Mobile :

DETAILS OF ADD ON COURSES

Parent's Signature:Student's Signature:

Date:

Date:

Reference

Signature of Counsellor:

Name of Counsellor :

Remarks of Counsellor :

Remarks of Principal :



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“Creative Writing Course ”

November 10, 2023 to December 30, 2024

Enrolled List:-

S. No.	Class	Name
1.	B.M.S	Gupta AnmolRajendra
2.	B.M.S	AnuragMithilesh Singh
3.	B.M.S	Thakur Anushka Rajesh
4.	B.M.S	ThombareArchitArun
5.	B.M.S	SolankiDeesha Mahesh
6.	B.M.S	PerumalEsaiSandhyaArulraj
7.	B.M.S	NayakGauravHariprasad
8.	B.M.S	Baikar Harsh Gopal
9.	B.M.S	Gaikwad Hitesh Sanjay
10.	B.M.S	SalokheIshaDnyaneshwar
11.	B.M.S	Kanchan Ashok Patil
12.	B.M.S	PatilLeenaAnanta
13.	B.Sc. CS	ShraddhaDipakThombare
14.	B.Sc. CS	MohiteShreyash Ashok
15.	B.Sc. CS	ZombadeShubhamKanhoba
16.	B.Sc. CS	SumitShivajiPatil
17.	B.Sc. CS	PatilTushar Deepak
18.	B.Sc. IT	PawarJaydeepDilip
19.	B.Sc. IT	Deshmukh Karan Ravindra
20.	B.Sc. IT	WaghelaKetan Sunil
21.	B.Sc.	DivyaPandharinathGhogare
22.	B.Sc.	Patil Jay Vijay
23.	B.Sc.	Madhura Vilas Patil
24.	B.Sc.	Khan Mohammad Arman Mohammad
25.	B.Sc.	PiyushSugraOvhal
26.	B.Sc.	PrachiPanditSonawane
27.	B.Sc.	Hatwate Ram Pradumna
28.	B.Sc.	Riya Chaudhary
29.	B.Sc.	Thakur Rushikesh Ramesh
30.	B.Sc.	SamruddhiSandeshPatil
31.	M.A.	Sneha Mariam Ajai
32.	M.A.	TarannumMazharAlamSiddique
33.	M.A.	RehmanNamiraShafiqur
34.	M.A.	JadhavNikarshRavindra
35.	M.A.	ShanglooShikhar Sanjay
36.	M.A.	Desai ShivangiChandrashekhar
37.	B.A.	Gaikwad Anita Sachin
38.	B.A.	KasbeR.R.
39.	B.A.	Rita DudhnathSaroj
40.	B.A.	RupaliArunPimpale
41.	B.A.	ZohaMohdAslamMomin
42.	B.A.	GaikwadAmeya Bharat
43.	B.A.	Ann Nobel



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44.	B.A.	ShaikhFarhanFiroz
45.	B.A.	Singh JaskaranHarbir
46.	B.A.	AbhangeKaruna Ashok
47.	B.A.	ZombadeMayuriKanoba
48.	B.A.	RakhiBaluNikam
49.	B.A.	SakshiGiridharPatil
50.	B.A.	SakshiBanduPalaspagar



Principal
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Teacher's Signature

S. No.	Class	Name	Signature	November/December																							
41.	B.A.	ZohaMohdAslamMomin																									
42.	B.A.	GaikwadAmeya Bharat																									
43.	B.A.	Ann Nobel																									
44.	B.A.	ShaikhFarhanFiroz																									
45.	B.A.	Singh JaskaranHarbir																									
46.	B.A.	AbhangeKaruna Ashok																									
47.	B.A.	ZombadeMayuriKanoba																									
48.	B.A.	RakhiBaluNikam																									
49.	B.A.	SakshiGiridharPatil																									
50.	B.A.	SakshiBanduPalaspagar																									

Teacher's Signature



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