



5.1.4

Annual report of the committee monitoring the activities and number of grievances and redressed to proof timely redressal of the grievances:-

The actions and achievements of St. Wilfred's College of Arts, Commerce, and Science's Grievance Committee, Internal Complaint Committee, and Anti-Ragging Committee are detailed in this yearly report. These committees are essential to preserving an inclusive, courteous, and safe environment on college property.

Anti-Ragging Committee:

The Anti-Ragging Committee did not let up in stopping or dealing with ragging instances. For incoming and current students, we planned workshops, orientation sessions, and awareness campaigns. There were no documented ragging occurrences throughout the year, demonstrating the safe and supportive environment on campus.

Grievance Committee:

Grievance Committee members actively handled issues brought up by staff, professors, and students. The complaints that were received covered a wide range of topics, including facilities, academics, and interpersonal relationships. These complaints were settled in the allotted period, guaranteeing prompt resolution and encouraging an environment of candid conversation.

Internal Complaint Committee:

The Internal Complaint Committee kept up its efforts to guarantee a school free from harassment. It held training courses and awareness campaigns on gender equality and harassment avoidance. Effective resolution of these ensured everyone's safety and dignity, including the campus community.



ACTIVITYREPORTOFICCANDANTIRAGGING

ACTIVITYREPORT	
NameOfActivity	Awarenesscampaignon WomenAndTheirLegalRights
Session	2018
Organized By	WomenCell\ICC
FacultyCoordinator	Dr. Nausheen Baig, Ms.Jayshree Saxena
StudentParticipation	Approx.40 students
EventSummary	TheWomencell/ICCorganizedanawarenesscampaignonwomenandtheirlegalrightssotoawarethewomenabouttheirrights, andhowto empowerthem.





ACTIVITYREPORT

NameOfActivity	WomenAndSafetySkillsProgramme
Session	2018
Organized By	WomenCell\ICC
FacultyCoordinator	Dr. Nikita Mathur
StudentParticipation	Approx.50 Students
EventSummary	TheWomenCell/ICCOrganizedAnAwarenessCampaignOnWomenAndTheirLegalRightsSoAsToAwareTheWomenAboutTheir Rights, AndHowToEmpowerThem.





ACTIVITYREPORT

NameOfActivity	Guestlecture
Session	2019
Organized By	WomenCell/ICC
FacultyCoordinator	Aparna Jaware More
StudentParticipation	Approx.80 Students
EventSummary	TheWomenCell/ICCOrganizedAGuestLectureOnWomenAndTheirLegalRightsSoAs ToAwareTheWomenAboutTheirRights.





ACTIVITYREPORT

NameOfActivity	GuestlectureonGender equality
Session	2019
Organized By	WomenCell/ICC
FacultyCoordinator	Ms.Pratiksha Patil
StudentParticipation	Approx.60 Students
EventSummary	TheWomenCell/ICCOrganizedAGuestLectureOnGenderequalitySothat students can understand





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ACTIVITYREPORT

NameOfActivity	Guestlectureon Gender Based-Discrimination
Session	2021
Organized By	WomenCell/ ICC
FacultyCoordinator	Dr. Nikita Mathur
StudentParticipation	Approx.40 Students
EventSummary	TheWomenCell/ICCOrganizedAGuestLectureOn GenderBased-DiscriminationSoAs To AwareTheWomen About TheirRights.



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ACTIVITYREPORT

NameOfActivity	PosterMakingCompetition On Stop Violence
Session	2021
Organized By	WomenCell/ICC
FacultyCoordinator	Ms. Tapasya Patil
StudentParticipation	Approx.50 Students
EventSummary	TheWomenCell/ICCOrganizedAPosterMakingCompetitionOnStopViolence, SoAs To Create AwarenessIn Campus.



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ACTIVITYREPORT

NameOfActivity	Debatecompetition
Session	2022
Organized By	WomenCell/ICC
FacultyCoordinator	Ms. Sarita Hemant Tambe
StudentParticipation	Approx.50 students
EventSummary	TheWomenCell/ICCOrganizedaDebateCompetitionOnTheEffectivenessOf Peer-LedEducationProgramsInPreventingSexualHarassmentAndPromotingRespectfulBehaviorAmongStudents,SoThatViewsOfStudentsCanBeTaken.





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ACTIVITYREPORT

NameOfActivity	Guestlectureonpreventionofsexualharassment
Session	2022
Organized By	WomenCell/ICC
FacultyCoordinator	Ms. Rajshree Mahatre
StudentParticipation	Approx.50 Students
EventSummary	The Women Cell/ICCOrganizedaGuestlectureonpreventionofsexualharassmentforawareness amongst thestudents.




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ACTIVITYREPORT	
Event	OpenDiscussiononRaggingforfirstyearandsecondyearstudents
Organized By	Anti-RaggingCommittee
Activity	RaggingIsACrime
Coordinator	Dr. Avinash Jumare,Ramdas Damu Ruthe
Report	A committee held an open discussion on the theme of "Ragging Is A Crime," inviting a spokesman to address first- and second-year students. Students' opinions about ragging on campus were solicited, and recommendations to put an end to the practice were also taken into consideration.
	


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ACTIVITYREPORT	
Event	WorkshopOnStressManagement fornewcomers
Organized By	Anti-RaggingCommittee
Activity	Workshop
Coordinator	Dr. Avinash Jumare
Report	An Anti-Ragging Committee session on stress management was held for newcomers to help them deal with the issues of ragging and lead stress-free lives.
	

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ACTIVITYREPORT	
Event	“RaggingAndIts ImpactOnStudents”forsecondyearstudents
Organized By	Anti-RaggingCommittee
Activity	DebateCompetition
Coordinator	Dr. Anirudha Rishi
Report	The anti-ragging committee for second-year students held a debate tournament on ragging and its effects on students' lives on campus to gather student comments. Dr. Anirudha Rishi oversaw the coordination.
	



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ACTIVITYREPORT	
Event	OpenDiscussionfortheirstyearstudents
Organized By	Anti-raggingcommittee
Activity	PsychologicalCounselingforstudents
Coordinator	Dr. Anirudha Rishi
Report	Psychologicalcounselingfortheirstyearstudentsorganizedinacollegecampusbyanti-raggingcommittee,wherestudent'sissueswerediscussedbythefaculty,togivethementalsupportandstressfreeenvironment.
	


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ACTIVITYREPORT	
Event	GuestLecture
Organized By	Anti-RaggingCommittee
Activity	LectureonAnti-Ragging
Coordinator	Dr. Kuldeep Singh
Report	A lecture on anti-ragging was held to educate students about the negative effects of ragging on campus and the legal measures that can be done to stop it.
	

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ACTIVITYREPORT	
Event	NukkadNatak
Organized By	Anti-RaggingCommittee
Activity	ImpactofRaggingonstudents
Coordinator	Dr. Anirudha RIshi
Report	Nukkad Natak organized by Anti-Ragging Committee and played by students of NSStoaware about the Impact of Raggingonstudent'smental health.

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**LIST OF GRIEVANCES RECEIVED (2022-2023)**

S.No.	Name of Students	Date/Year	Type of grievance	Action taken by Committee
1	GAIKWAD AMEYA BHARAT	16/08/2022	Regarding Fee Installment	Accepted
2	MISAL NIKITA PANDHARINATH	2/02/2023	Regarding nuisance	Matter seen
3	PATIL SAKSHI GIRIDHAR	27/12/2022	Regarding late fees	Allowed
4	VERMA JAYSUKH ANIL	13/10/22	Regarding nuisance	Matter seen
5	DOLARIA SALONI RITESH	28/11/22	Regarding Fee Installment	Allowed
6	JADHAV SAKSHI SANDEEP	20/10/2022	Regarding nuisance	Matter seen
7	BHOIR VIDHULA GANESH	11/01/2023	Regarding late fees	allowed
8	BHOSALE PIYUSH KUMAR, GUPTA SNEHA RAJU	12/07/2022	Projector classroom	Action taken
9	BHAGAT PUSHPAK NITIN, DHANRAJ YASH SHAM, GUPTA RAJA RAVINDRA, KADAM SIDDHANT ABIT	9/09/2022	Regarding Industrial visit	Action taken
10	BHALEKAR KOMAL MANOJ (MAYURI)	27/01/2023	For fee concession	Waved off
11	LAMTURE HEENA MUNNA (SHABINA)	31/01/2023	Application For late fees	Application accepted
12	PATIL POOJA JAGANNATH (ARCHANA)	16/03/2023	For late fees	accepted
13	KHAN ARFEENA TAHIR (RAMZANBI)	23/12/22	For fee concession	Waved off
14	SHIVANI ARJUN KADAM (MADHURA)	24/12/2022	For scholarship cheque	approved
15	PAWAR NIVEDITA MAHADEV (ANJANA)	30/09/2022	Application for swimming classes	Date extended



LIST OF GRIEVANCES RECEIVED (2021-2022)

S.NO	Name of Students	Date/Year	Type of grievance	Action taken by Committee
1	GHARAT TANVI KETAN , ALLIKATTI JAGDISH MALLIKARJUN	2021-2022	Extra Class for Business Finance	Resolved
2	JADHAV NIKARSH RAVINDRA	2021-2022	Competition Class	Written application taken
3	JAMADAR IFRA MEHBOOB	2021-2022	Related to Attendance	Leave Approved
4	KURANGALE MEHUL DEEPAK	2021-2022	Leave for JEE Main exam	Approved
5	MANIAR AKSHAY PRASHANT	2021-2022	Application related to change in class time	Extra class will be given
6	SHARMA AARON RAVI	2021-2022	For late fee	Exempted
7	SINGH ARPIT ASHOK	2021-2022	Application related to enrollment form	accepted
8	SINGH SAHIL DHARMENDRA SINGH	2021-2022	Regarding College Uniform	Time Given
9	SOLOMON FAUSTINA STANISLAUS	2021-2022	Application related to late fee	Waived off
10	TANWAR MANISHA RAMJI LAL	2021-2022	Application for or extension of Time limit for fee payment	Time given
11	VARDHAMANE ABHISHEK RAJU	2021-2022	Regarding Fee Installment	Allotted



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12	YADAV VISHAL SUBASH	2021-2022	Applicationr elatedtolatefe e	Waivedoff
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**LIST OF GRIEVANCES RECEIVED (2020-2021)**

S.No.	Name of Students	Date/Year	Type of grievance	Action taken by Committee
1	ATHAVALE SHRIYA PRASAD	2020-2021	Regarding Scholarship	Approved
2	BHOIR SHRADDHA MAHESH	2020-2021	Regarding Phy. chemistry class	Teacher had assigned
3	CHAOBAL ADVITA DILIP	2020-2021	Regarding E-Library	Books available online
4	CHAVAN KRUPESHA RAVINDRA	2020-2021	For online fee submission and concession in fee	Concession given and link shared
5	CHETRY KESHAB PREM	2020-2021	Regarding nuisance	Matter seen
6	GAIKWAD AISHWARYA SUBHASH	2020-2021	Regarding fee concession	Installment had increased.
7	GAWAND SHREYA KISHOR	2020-2021	Regarding fee concession	Installment had increased.
8	HUDAR MANSI AVINASH	2020-2021	Regarding fee concession	Installment had increased.
9	JHA HARSHA ASHOK	2020-2021	Regarding fee concession	Installment had increased.
10	KAMBLE YASHASHVI BHARAT	2020-2021	Regarding fee concession	Installment had increased.
11	PATEL NAMRAH JAVED	2020-2021	Regarding Scholarship	Approved
12	NAGARKAR PRACHI PUNDALIK	2020-2021	Regarding Phy. chemistry class	Teacher had assigned
13	JAMBHALE YUVRAJ RAJESH	2020-2021	Regarding fee concession	Installment had increased.
14	NAVDE PRASAD PRABHAKAR	2020-2021	Regarding fee concession	Installment had increased.



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15	PAWAR SHWETA HIRASING	2020-2021	For online feesubmission andconcessio n infee	Concessiongiv en andlinkshred
16	GHARAT VAISHNAVI RAJU	2020-2021	Regarding nuisance	Matterseen
17	KSHIRSAGAR SANAT ATUL	2020-2021	Regardingfe econcession	Installment hadincreased.
18	YADAV RAHUL TANAJI	2020-2021	Regarding nuisance	Matterseen
19	JOSHI MANSI HANUMAN	2020-2021	Regarding nuisance	Matterseen

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**LIST OF GRIEVANCES RECEIVED (2019-2020)**

S.NO	Name of Students	Date/Year	Type of grievance	Action taken by Committee
1	CHOUDHARI CHANDRAKANT BALA	2019-2020	Regarding Fee	Time given
2	MISHRA UTKARSH SANJAY	2019-2020	For Infrastructure	Conveyed to the management
3	SOHANI SHATAKSHI VINAY , BHOSALE MANAS MANOJ , GURAV MANALI EKNATH , SHAH LOKESH JAGDISH	2019-2020	For computer Lab	Action taken Regarding Lab Classes
4	BARMARE SIDRA ISHAQUE	2019-2020	For Lab Facility	Problem resolved
5	DAWALE KUNAL RAJENDRA	2019-2020	For BCA faculty	Faculty changed
6	JADHAV SUNIL GANPAT	2019-2020	For Computer Lab	Problem resolved
7	MAHANA KRISHNA GAJENDRA	2019-2020	For late fee	Waived off
8	MUNOT SHRUTI PRAMOD , PAWAR KOMAL RAJU , RAWAT SUSHIL GIRDHAR	2019-2020	For infrastructure	Informed to Management and action had been taken.
9	BARIA PRARTHANA MOHAN	2019-2020	Regarding subject change	Approved
10	GANIGA MANISH JAYRAJ	2019-2020	For College facilities	Action taken
11	HIRVE SWAPNIL SUHAS	2019-2020	For computer Lab	Problem solved
12	KHAN TOSHIK SHABBIR	2019-2020	For College Facility	Informed to Management and action had been taken



LIST OF GRIEVANCES RECEIVED (2018-2019)

1	KHANDEKAR AISHWARYA ANIL (ANKITA)	2018-19	Application for New Books in Library	Books Provided
2	SATE AKSHATA GANESH (ARATI)	2018-19	Regarding Internal Scholarship	Approved
3	BAMNE KOMAL JAYSING (ASHA)	2018-19	Regarding Basic Infrastructure	Issues discussed and Condition Improved
4	KADAM SHRUSHTI AMOL (ANITA)	2018-19	Regarding Clean water tank.	R.O provided
5	NADAR JENNIFER JOHN (HEMA)	2018-19	For Library Facility	Informed to Management and action had been taken
6	PRIYESH PATIL (MANISHA)	2018-19	For College Facility	Informed to Management and action had been taken
7	SANGLE ALISHAH RIZWAN (NAJMA)	2018-19	Application for New Books in Library	Books Provided
8	PRABALKAR MANISH SUNIL (KUNDA)	2018-19	Application for Air conditioner	Action taken
9	NEHA SADANAND PATIL (SUNANDA)	2018-19	For late fee	Date extended
10	CHETTIYAR AJITH LAXMAN (LAXMI)	2018-19	Regarding Computer Lab	Resolved
11	NIKALJE AMAR RAVINDRA (RAVISHA)	2018-19	Regarding division of Class	Section Allotted
12	KAROTIYA ANJALI SATISH (JAYA)	2018-19	Application for Air conditioner	Action taken
13	KANCHAN SAROJ (RITA DEVI)	2018-19	Application	Action taken



for Air

Grievances Applications

To,

The principal,
St. Wilfred College of Art, Science & Commerce
Panvel

subject: - Application for duplicate marksheet

Respected Principal,

I hope this letter finds you in good health and spirits. I am writing to inform you about the unfortunate loss of my original marksheet. Recently realized that I have misplaced my original marksheet.

I understand the importance of the marksheet as an essential document for academic and professional purpose.

Therefore I kindly request your assistance in issuing a duplicate copy of my marksheet at your earliest convenience.

Thank you for your attention to this matter. I am looking forward to your prompt action in this regard.

Yours sincerely

Name:- DEVILAL S/O SONARAM

class:- B.A. IIIrd year.

Roll No.:-

Forwarded to Exa. Cell
Direct



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10,

The Principal,
St. Wilfred College of Arts, Science, and
Commerce

Subject: - Request for retest

Respected Sir/Madam,

With due respect and humble submission, I
am studying in your college. I am writing this letter
to request a retest for the Exam which I missed on
for the subject due to illness mention your vacation
I am attaching the medical certificate for your
reference.

I am hopeful that you will accept my request for
retest. I shall be greatly grateful to you and
I look forward for a positive reply.

Thank you,

Name - HIMANSHU S/O MEGH SINGH

Class - B.A. 4th year

Roll No -

Forwarded to Exam cell
Dinelli



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To,

The Principal
St. Wilfred's College of Arts,
Science, Commerce, Panvel.

Subject:- Request for a speedy Reevaluation of
physics paper - IInd of IInd year.

Sir :- Respectfully I Beg to say That I am
student of your College in Science Dept.
in IInd year.

I have Zero Marks in physics IInd paper,
and I regret to inform you that My
Results have been way Below the average
passing in percentage. I Submit a photocopy
of my Result. and all Information for the
Reevaluation of My Result.

with My Best wishes.

Yours obediently

Name :- Vijay Singh / Sudhakar Singh
class :- B.Sc. IInd year

Forwarded to Examinell
Nindly



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To,

The Principal
St. Wilfred's College of Arts,
Science, Commerce, Parivel.

Subject:-

Request for a Speedy Re-totaling of
Marks in Biology paper in first year.

Sir, :-

Respectfully I beg to say that I am student
of your college in Science department in 1st year
I have two marks in Biology subject of three
papers.

My results have been way below the average passing
in percentage. So kindly ~~do~~ Re-totaling of
marks in Biology papers.

With my best wishes;

Yours obediently,

Name :- Sunil Kumar S/o Megha Ram
class :- B.Sc. I year.

→ I submit my photocopy of Results.
forwarded to Examiners
Directly



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To,

the Principal,
St. Wilfred's College of Arts,
Science and Commerce,
Panvel.

Subject: Request for ~~study~~ Retotaling in
My History paper.

Dear Sir, Respectfully I beg to say that
I am student of your college in Arts Dept
in IIIrd year.

I have Zero Marks in History. paper
and I regret to inform you that my
Results have been way below the average
in percentage.

I submit a photo copy of My Result.
Plz Retotaling in my paper sincerely.

Yours obediently

Name :- Jai Singh S/o Vikram Singh.

Class -
Formed to exam cell A. IIIrd year.
Dinall
2/11/2022